

Directions for securing reservations are below:

1. Start from a home page on the internet
2. Type marriott.com/rdumc
3. Near the bottom, right of the screen under the door knocker, "Check Rates & Availability" appears
4. Click in the "Check-in date (mm/dd/yy)" box
5. A calendar will appear to the left
6. Select your desired date/s
7. The "Check-out date" will automatically populate
8. "No. of rooms" will automatically reflect 1 as will "Guests/room" revise as appropriate
9. Scroll down to the "Group code" box and type "narnara" to secure the group rate of \$149 before tax
10. "Select Rates Step 2 of 6" will appear on the next screen
11. You will see a section reflecting "My stay," ensure the information is accurate
12. In the "Guestroom, 1 King or 2 Double Room details" section, select "Reserve a Room" within the red box
13. You will see "National Association of Reimbursement Officers" in this area as well, continue entering your personal information and retain the confirmation number to assist in a seamless check-in!

Guests may also call the central reservations line at 800-228-9290; the attendee may provide the code nar, or the group name, National Association of Reimbursement Officers, August event, when reserving a room in this manner.

The cutoff date to secure reservations is August 5, 2009